

Parent Portal Log in Instructions:

1. Log into the Team PBS Web Site at: www.teampbs.com
2. Click: "Parent Portal Login" (Located on the right end of the top blue toolbar)



3. **First time users**- Click: "Register here" located below the blue Login button.

A screenshot of the login page. It has the heading 'Login' and two input fields: 'Email:' and 'Password:'. Below the password field is a link 'Forgot Password?' and a blue 'Login' button. At the bottom, it says 'To create a new account [Register here](#)'. A large green arrow points from the right towards the 'Register here' link.

4. Enter the same email address here that you used when you originally registered with PBS.
(Note: If your email address has changed, you will need to call or email PBS (see contact information below) so that we can update your records in our system. Click: Register

A screenshot of the 'Join PBS' registration page. It has the heading 'Join PBS' and a sub-heading 'Please enter your email address registered with PBS'. Below this is an 'Email' input field and a blue 'Register' button. At the bottom, it says 'Already have an account? [Log in](#)'. Two large green arrows point from the right towards the 'Email' field and the 'Register' button.

After clicking "Register" you will receive a verification email from: notifications@teampbs.com. Please check your inbox for this email. If the email is not found in your Inbox, please check your SPAM or JUNK file. This email will contain your Temporary Password.

5. Once back to www.teamPBS.com, enter your Email address and Temporary Password. Click: "Login."

Login

Email:

Password:

[Forgot Password?](#)

To create a new account [Register here](#)

6. Please immediately change your Temporary Password to a more user friendly password. Click: "Change Password" and enter information as requested. Click: "Change Password."

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My Pending Invoices My Paid Invoices Caregiver Report My Profile **Change Password** Logout

Change Password

Please enter your current password:

Please enter your new password:

Confirm new password:

How do I know my password is valid?

You are now ready to begin using the Parent Portal.

7. **Returning Users:** Enter your email and password then select "Login."

Login

Email:

Password:

[Forgot Password?](#)

To create a new account [Register here](#)

For assistance, please contact Bill Sapienza at: Bsapienza@teampbs.com or (855)-832-6727 ext. 1143.